

Assessment Period 2016-2021



B.M.S. COLLEGE OF LAW, BENGALURU
Bull Temple Road, Basavanagudi, Bengaluru-560019



CRITERION 7 – Institutional Values and Best Practices
Key Indicator – 7.1 Institutional Values and Social Responsibilities

Metric No- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



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Metric No- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

INDEX

SL. NO.	PARTICULARS	PAGE. NO.
	2019-20	3 - 29
1.	Policy of Committee to Monitor Adherence to Code of Conduct	
2.	Constitution of Committee	
3.	Minutes of the Meeting	
4.	Meeting Notice	
5.	Orientation programme for Staff on Ethics	
6.	Awareness Programme for Students on Code of Conduct	
7.	Administrative Training Programme	



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2019-20



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Committee to Monitor Adherence to Code of Conduct 2019-20

Objectives of the Committee

1. To monitor Code of Conduct for students.
2. To monitor institutional Code of ethics for Staff
3. To monitor Code of Conduct for teaching staff.
4. To monitor Code of Conduct for supporting staff.
5. To monitor Code of Conduct for Principal.
6. To follow due procedure and take necessary action against the staff for non-compliance with Code of Conduct.
7. To take necessary action against students and staff for violating Code of Conduct.

Procedure of the Committee

1. An incident of indiscipline or breach of Code of Conduct by students or staff shall be reported to the Chairperson of the Committee or the Chairperson can take up the matter suo motu.
2. The complaint should be submitted in writing to the Committee.
3. The Committee to ensure that the alleged person is given due process of law and take into account the extent to which the person has failed to comply with Code of Conduct.
4. The Committee will communicate the decision to the defaulters in writing, a copy of which will be sent to the respective parents in case of students and in case of staff, the same shall be added to the respective service register of staff.
5. The students/staff responsible for violating Code of Conduct to comply with imposed sanctions/ directions, failure of which will entitle further disciplinary action.

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6. Confidentiality, safety and respect for the complainant, alleged person and witnesses shall be ensured at all times.
7. The College has constituted Disciplinary Committee, Anti-ragging Committee, Girls Grievance Redressal Committee and Anti-sexual Harassment Committee. With respect to complaints under these committees, the above committee shall act as Appellate Committee.

Activities of the Committee

1. To monitor adherence to Code of Conduct.
2. To entertain complaints and take suitable action.
3. To organize Programmes relating to compliance/implementation of Code of Conduct and Professional Ethics for students, teachers, administrators and other staff.
4. To conduct Awareness Programme on Code of Conduct.

Recommended by:

1. Dr. Roopa S (Signature)
2. Dr. Gayathri Bai S (Signature)

Principal
(Signature)



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Ref.: BMSCL/677A/2019-2020

Date: 24/09/2019.

CIRCULAR

This is to inform that the **Committee to Monitor Adherence to Code of Conduct** is constituted with effect from 24/09/2019 for the academic year, 2019-2020. The following shall be the composition of the Committee.

Chairperson	Dr. Anitha F. N. D'Souza, Principal
Convenor	Dr. Roopa S, Assistant Professor
Members	Shri. Kanya Naik, Assistant Professor
	Dr. C. Veerabhadraiah, Associate Professor
	Shri. Harish Lambani, Assistant Professor
	Dr. Gayathri Bai, Assistant Professor
	Smt. Mala D, Librarian
	Shri. R Krishnamurthi, Super-intendent Officer
	Shri. S Balasubramanian, Administrative Officer
Student Members	Kishore Shetty, X Semester, BA.LL.B
	Gowri Shankar, X Semester, BA.LL.B
	Vasavi Rao, X Semester, BA.LL.B
	Simran Naik, X Semester, BA.LL.B

Principal
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Page No. : 1
Date : / 20

Committee to Monitor
Adherence to Code of Conduct

certificate.

This is to certify that this
register contains 153 pages
and all are serially numbered.

Chairperson
[Signature]

(Dr. Roopa S)

PRINCIPAL
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Bengaluru - 560 019
Principal

[Signature]
(Dr. Anikha F.N.
'D' Souza)

Date : 24 / 9 / 2019.



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w.e.f.


Academic Year 2019-20.

Page No.: 3

Date: / / 20

Declaration

The register is maintained by Dr. Roopa S, convenor of committee to Monitor Adherence to code of conduct.


(Dr. Roopa S)
convenor
committee to
Monitor Adherence
to code of conduct

Constitution of committee.

The committee to Monitor Adherence to code of conduct is constituted w.e.f. 24/9/2019 for the academic year 2019-20 under the hand and seal of Principal.

- 1) Dr. Anikha F.N. Douza, Principal.
- 2) Dr. Roopa S, convenor
- 3) Sri. Kanya Naik, Member
- 4) Dr. C. Veerabhadraiah, Member
- 5) Sri. Italish Lambani, Member
- 6) Dr. Gayatri Bai, Member
- 7) Smt. Mala D, Member
- 8) Sri. R. Krishanmuthi, Member
- 9) Sri. S. Balasubramanian, Member
- 10) Kishore Shetty, 10th RA-L.B.


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4

11. Gowrishankar, 10th sem BA.LL.B.
12. Vasavi Rao, 10th sem B.A.LL.B.
13. Smrati Nair, 10th sem B.A.LL.B.

(Dr. Roopa S)
Convener

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Academic Year
2020-21

Page No.: 5
Date: / / 20

Minutes of the meeting held on 31/7/2020 at 4:00 pm. held by committee to Monitor Adherence to code of conduct.

Members Present.

- 1) chairperson - Dr. Anikha F.N. D'Souza Principal.
- 2) convenor - Dr. Roopa S.
- 3) Members - Sri Kanya Naik
Dr. C. Venkatesh
Dr. Gayathri K. S.
Sri. Harish Lambani
Shri. Krishnamurthy

leave of absence granted to:

- 1) Smt. Mala D., Member
- 2) Sri. Kalasubramanian, Member

Agenda.

- 1) To discuss organization of Programme on code of conduct for staff
- 2) To organize Awareness Programme on code of conduct for students.

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6

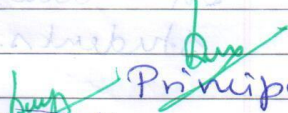
Deliberation.

- 1) It was dismissed and decided that Dr. H.S. Ganesh Bhatta, consultant, School Development, M.E.S Institutions would be the resource person for 2 Programme.
- 2) It was decided to conduct orientation Programme on "Significance of code of Ethics for the Staff in Higher Educational Institutions" to be held on 8th July, 2020.
- 3) It was decided to conduct Awareness Programme on code of Ethical conduct for Students" on 9th July, 2020.
- 4) Due to Pandemic covid-19, It was decided to have webinar sessions.

Vote of Thanks.

Meeting concluded with vote of Thanks by chairperson to all members.

convenor
Dr. (Dr. Roopa S)


Principal

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Ref.: BMSCL/1382-A/2020-2021

Date: 27.06.2020.

MEETING NOTICE

It is hereby informed to all the members of **Committee to Monitor Adherence to Code of Conduct**, that a meeting is convened on 03/07/2020. All the members are hereby instructed to assemble in the board room at 4.00 pm on the said date.

AGENDA

- To organize Orientation Programme on Code of Conduct for Staff in the college.
- To organize Awareness Programme on Ethical Conduct for students in the college.

Chairperson

(Dr. Roopa S)

Principal
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(2020)

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EVENT REQUISITION FORM FOR RELEASE OF FUNDS

Sl. No.	Details of the Event	
1	Name of the Coordinator	Dr. Roopa S
2	Date of the Event	8 th July, 2020
3	Event	Orientation Programme on "Significance of Code of Ethics for the Staff in Higher Educational Institution"
4	Name of the Guest/ Resource Person	Dr. H. Shanesh Bhatta Consultant, School Development, MES Institutions, Bengaluru
5	Estimated Amount	Honorarium - Rs 3,000/-
	a) Mementos for Guest	Rs. -
	b) Mementos for Trustees	Rs. -
	c) Mementos for Others	Rs. -
6	Misc. Expenditure	-
	a) Invitation	Rs. -
	b) Hospitality	Rs. -
	c) Bouquets/Saplings	Rs. -
	d) TA/Miscellaneous Expenses	Rs. -
7	Total Amount	Rs. 3,000/-
8	Advance required	Rs. -

Put up for kind approval.

Dr. Roopa S

Faculty Coordinator

[Signature]
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[Signature]
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Orientation Program on Significance of Code of Ethics for Staff


B.M.S EDUCATIONAL TRUST
B.M.S COLLEGE OF LAW
Bull Temple Road, Basavanagudi, Bengaluru - 560019

Orientation Programme on "Significance of Code of Ethics for the Staff in Higher Educational Institutions" - 08 July, 2020 - 11.00 AM

Resource Person



Dr. H S Ganesha Bhatta
Consultant, School Development, MES Institutions, Bengaluru
Former Principal, MES Teacher's College, CTE, Bengaluru Rural

Dr. Roopa S
Faculty Co-ordinator

Dr. Anitha D'Souza
Principal, BMSCL

Staff & Students





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Registration Form - Significance of Code of ethics for the staff

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6



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95	Pallavi BK	BMS College for Women	bkpallavi19@gmail.com	9902722775
96	Ramkumar NSM	Bms degree college for women	ramkumarnsm@gmail.com	9008002367
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B.M.S COLLEGE OF LAW
Bull Temple Road, Basavanagudi, Bengaluru

Report on Online Orientation Programme on “Significance of Code of Ethics for Staff in Higher Educational Institutions

The B.M.S College of Law organized Online Orientation Programme on “Significance of Code of Ethics for Staff in Higher Educational Institutions on 8th July, 2020. Dr. H.S Ganesha Bhatta, Consultant, School Development, MES Institutions, Bengaluru and Former Principal of MES Teacher’s College, Bengaluru was the resource person for the same. He gave an overview of ethics and values. Values differ for each discipline. It is important to have cordial relation between employer, teaching staff, non-teaching staff, principal, students and parents. The basic ethic of teachers is to have concern towards students, colleagues, institution and society. Professional ethics is closely associated and influenced by personal ethics of the teacher, family, friends, spiritual and religious background of the teacher. The management should follow shared-decision making norm. The much needed traits of a value-based teacher is to treat all students on an equal footing without discrimination on the basis of social, cultural, intellectual and religious back ground. It is also the need of the hour to practice protective discrimination to bridge the gap between students. Teaching is meaningless if the teachers overlook the social problems in the society. It is the duty of teachers to sensitize students and inculcate values in them. The teachers should develop an affectionate relationship through counseling with the students to make them feel comfortable by being available to them when it is much needed. Over-all the session was very educative as the resource person gave a snap-shot of ethics from all possible perspectives. The Orientation Programme was open for teaching, non-teaching and administrative staff and was well attended by 87 participants from B.M.S Law College of Law as well as B.M.S Women’s College.

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B.M.S EDUCATIONAL TRUST



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Bull Temple Road, Basavanagudi, Bengaluru - 560019

Certificate of Participation

This is to certify that Smt/Sri/Dr.  has participated in the Orientation Programme on “**Significance of Code of Ethics for the Staff in Higher Educational Institutions**” organized by B.M.S College of Law, Bengaluru-560019 on 08 July, 2020.


Dr. Roopa S

Faculty Co-ordinator



Dr. Anitha D'Souza
Principal, BMSCL



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Annual Awareness program on code of Ethical conduct for students

B.M.S EDUCATIONAL TRUST
B.M.S COLLEGE OF LAW
Bull Temple Road, Basavanagudi, Bengaluru - 560019

Awareness Programme on "Code of Ethical Conduct for Students"
09 July, 2020 - 11.00 AM

Resource Person



Dr. H S Ganesha Bhatta
Consultant, School Development, MES Institutions, Bengaluru
Former Principal, MES Teacher's College, CTE, Bengaluru Rural

Dr. Roopa S
Faculty Co-ordinator

Dr. Anitha D'Souza
Principal, BMSCCL
Staff & Students



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Webinar Session on Professional Ethics

Inbox

Principal BMSCL

Sun, Jul 5,
7:09 PM

to mestc.gb, me, Sreelatha

Respected Sir,

Warm Greetings from BMS College of Law

BMS College of Law, a premier institution of excellence in imparting legal education, was started during the academic year 1963-64 by Late Sri. B S Narayan (Donor Trustee) under the aegis of BMS Educational Trust. The trust is named after Sri. B M Sreenivasaiah, a great visionary and philanthropist conferred with the title of "Rajakarya Prasaktha" by the then Maharaja of Mysore in the year 1946. The BMS Educational Trust is managed by Council of Trustees consisting of Dr. Ragini Narayan, Donor Trustee and Chairperson, Dr. Dayananda Pai, Industrialist & Developer, Sri. Madan Gopal, IAS (Retd.) Former Chief Secretary, Government of Karnataka and Sri. Aviram Sharma.

The BMS Educational Trust runs highly reputed Institutions in the areas like Law, Engineering, Science, Commerce, Information Technology and Architecture.

The College is affiliated to Karnataka State Law University and approved by the Bar Council of India, New Delhi. The college imparts education in B. Com. LL.B., B.A. LL.B., & LL.B., 5 & 3 Year Degree Courses. The college takes pride in its distinguished legacy of legal luminaries like Hon'ble Mr. Justice E S Venkataramaiah (Former Principal, BMS College of Law), 19th Chief Justice of India., Hon'ble Mr. Justice M N Venkatachalaiah, 25th Chief Justice of India., Hon'ble Mr. Justice Rama Jois, former Chief Justice of Punjab and Haryana High Court and former Governor of State of Bihar., Hon'ble Mr. Justice H. G. Bala Krishna, former Judge, High Court of Karnataka., Hon'ble Mr. Justice S R Nayak, former Judge, High Court of Karnataka & former Chief Justice of High Court of Chhattisgarh & former Chairman of Karnataka State Human Rights Commission., Prof. Lakshmi Sagar, former Minister of Law & Parliamentary Affairs, Government of Karnataka., being associated with the institution in various capacities.

Hon'ble Mr. Justice C. N. Aswathanarayana

Rao, Hon'ble Mr. Justice R. Gururajan, former Judges of High Court of Karnataka., Hon'ble Mr. Justice S. R. Bannurmath, former Chief Justice of High Court of Kerala and former Chairperson, MSHRC., Dr. B V Acharya, Senior Advocate, former Advocate General, Govt. of Karnataka, former Member Law Commission of India, Sri K. Jairaj, IAS (Retd.) and Sri. Madan Gopal, IAS, (Retd.) Former Additional Chief Secretaries, served as Chairmen of the college.

Hon'ble Mr. Justice Nagarjuna Reddy, Former Judge, High Court of Andhra Pradesh., Hon'ble Mr. Justice S N Sathyanarayana, Hon'ble Mr. Justice P S Dinesh Kumar, Hon'ble Mr. Justice Mahesh Nagaprasanna, Judges of High Court of Karnataka, Sri. Kimmane Ratnakar, Former Minister, Prof. Ravivarma Kumar, Sri. H S Dwarakanath, Sri. D. Nanjunda Reddy & Sri. S N Murthy, Senior Advocates are the proud Alumni of the institution.


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(11)



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With this brief profile of our institution and in pursuance of our conversation, I thank you for accepting to conduct an Awareness Programme on "*Code of Ethical Conduct for Students*" through an online webinar hosted by us on 09 July, 2020 at 11.00AM.

With humble respect and regards

Anitha D'Souza


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Registration Form - Code of ethical conduct for Students

Sl. No.	Register Number	Name of the Student	Course	Email Address	Mobile Number
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10



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18



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B.M.S COLLEGE OF LAW
Bull Temple Road, Basavanagudi, Bengaluru

Report on Awareness Programme on Code of Ethical Conduct for Students organized on 9th July, 2020

The B.M.S College of Law organized Awareness Programme on “Code of Ethical Conduct for Students” organized on 9th July, 2020. Dr. H.S Ganesha Bhatta, Consultant, School Development, MES Institutions, Bengaluru and Former Principal of MES Teacher’s College, Bengaluru was the resource person for the same. He gave an overview of importance of ethics and values for students. The students should take note of the basic principles on which society is based upon. Ethics in general refers to morals. The students should attend classes regularly and be pro-active in all the activities. Sir spoke about values in terms of exchangeability. It means once the students have benefited from the institution, it is their duty to give back to the society and the institution. It is the duty of students to abide by the rules and regulations laid down by the government, university, institution, principal and staff. Action springs not from thoughts but from a readiness of responsibility and hence students should act as responsible citizens. The four D’s for students are dream, determine, dedicate and discipline. The students should develop cordial and healthy relationship with the management, staff, institution and peers. The ethical questions should be raised and discussed in the student’s council. The private life of peers should not be made public which may spoil the peaceful environment. The students should make themselves available to the institution when they are much needed. They should respect the multi-cultural nature of society and be aware of the social problem. It was well-attended by over 90 students and the resource person apart from creating awareness also inspired and motivated the students.


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Ref.: BMSCL/1060/2018-2019

Date: 14/03/2019..

CIRCULAR

Awareness and Administrative Training programme is organized for Non - Teaching Staff of BMS College of Law in association with BMS College for Women on 16th March 2019 at BMS College for Women Campus between 10.00 to 5.00PM & 19th March 2019 between 10.00 to 5.00PM at BMS College of Law Campus. During the training Sri. Srikanthamurthy, Retired Principal, and Smt. Sumithra District Training Institute, Bengaluru will train on Leave Rules, file maintenance and latest KCSR rules.

All the non-teaching staff members of BMS College of Law are instructed to attend the training programme without fail.

Shan
Principal
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BMS COLLEGE OF LAW
Bengaluru - 560 019.

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BMS COLLEGE OF LAW
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Administrative Training Programme for Non-Teaching Staff, 1st June, 2019

A Training Session conducted by Sri. B N Subramanya, Registrar, Department of Technical Education, on 1 June 2019 to Non-Teaching Staffs at BMS College of Law. The session dealt with office procedures, maintenance of files and register, cash book, types of leave applicable, KCSR, and EPF related issues, among others.




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31